**INDIAN INSTITUTE OF TECHNOLOGY, KANPUR**

**Dean of Students’ Affairs Office**

**EXCESS FEE REFUND FORM**

|  |  |  |  |
| --- | --- | --- | --- |
| Academic Year |  | Semester  (Odd/Even/Summer) |  |
| Student Name (Mr./Ms.) |  | Room No./Hall No. |  |
| Department: |  | Programme |  |
| Roll Number:  (Dual Degree Student  Please write both Roll No., |  | Category (GN/OBC/SC/ST /Ph / FN / EWS) | (Which category you belong) |
| Email Id |  | Alternate email id |  |
| Mobile No. |  |  |  |
| TSA Bank Account No.  Write you’re a/c no which is given in IITK Account section. |  | IFSC Code:    Branch Name: |  |

**(A) Payment Details**: (Filled by the student)

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| **Fees Paid by Student**  **Amount (Rs.)** | **Net Banking/ NEFT /**  **Deposit in Institute**  **Account** | **Actual Fees**  **Amount**  **(Rs.)** | **Amount to be refunded**  **(Rs.)** | **Dated:**  **Enclosed the copy of payment** |
| 1 |  |  |  |  |
| 2 |  |  |  |  |

|  |  |  |  |
| --- | --- | --- | --- |
| **(B) Provide the following if Fees waiver claimed.** | | (Provide Father’s Income Proof, Mother Income Proof , and Self income if any | |
| **Aadhar Number** | **Parents names as per DOAA record** | **Income In (Rs.)** | **Copy of Income Proof. (ITR Income Certificate)** |
| 1 |  |  |  |
| 2 |  |  |  |
| **Note: Please attached fees receipts, ITR/income proof, and any other related documents.** | | | |
| I hereby undertake that the information filled in column B above is correct to the best of my knowledge and I am eligible for fees waiver/refund. I shall be fully responsible for any discrepancies if arises in future.      **Sign. ( ) Name:** | | | |
|  | | | |

**For DOSA office Use Only**

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| Excess Fee Details In which head | Parent Total Income | Fees Paid (Rs.) | Fees Refund (Rs.)  Head of Fees refund | Nature of payment |
|  |  |  |  |  |
| **Checked by** | **Dated** | **Verified by** | **Dated** |  |

**AR/DR, Students’ Affairs**