

**INDIAN INSTITUTE OF TECHNOLOGY KANPUR
COMMUNITY CENTRE 1 / 2**

Application for allotment of Community Centre 1 / 2 for Private/Social/ Religious function.

1. Applicant's Name _____
2. Personal File No./RollNo. _____ Designation _____
Scale of Pay _____
3. Department/Section _____
4. House No./Hostel Room No. _____
5. Date(s) when required _____
6. Particulars of proposed usage of the Community Centre:
 - a) Purpose _____
 - b) Stay of guests from _____ To _____
7. Name and relationship of the applicant with the person for whom the ceremony is being held:

Declaration: I hereby certify that the information given above is factually correct. I have carefully gone through the "Rules governing of the use of Community Centre" and undertake to abide by the same.

Signature

Recommended & Forwarded

Head of Dept/Section

(FOR VERIFICATION BY THE ADMIN. SEC./DOFA/DOSA OFFICE)

It is verified from the records of this office that:

- The particulars given at Sr. No. 1 to 4 are correct
- The person named at S.No. 7 is a dependent member of the family of the applicant, as per the Institute records.