

# Department of Civil Engineering



**INDIAN INSTITUTE OF TECHNOLOGY KANPUR**

**TENDER REFERENCE NO.: IITK/CE/GI/BD/2019-20/01**

**BID SUBMISSION END DATE- 18.10.2019**

**TENDER DOCUMENTS**

**FOR**

**“Purchase of Work Station or Server Computer”**

## BID DOCUMENT

Online bids (Technical & Financial) from eligible bidders, which are valid for a period of 90 days from the date of Technical Bid opening (i.e. 22.10.2019) are invited for and on behalf of the Assistant Registrar, IIT Kanpur for the **“Purchase of Work Station or Server Computer”**

<b>Name of Work</b>	<b>“Purchase of Work Station or Server Computer”</b>
Date of Publishing	27.09.2019 (17:00 hrs)
<b>Bid Submission Start Date</b>	27.09.2019 (17:00 hrs)
Last Date and time of uploading of Bids	18.10.2019 (17:00 hrs)
Last Date and time of <b>submitting</b> EMD and other documents at IIT Kanpur (if any)	18.10.2019 (17:00 hrs)
Pre Bid Meeting	11.10.2019 (11:00 hrs)
Date and time of opening of Technical Bids	22.10.2019 (15:00 hrs)
Date and time of opening of Financial Bids	Will be separately notified for Technically shortlisted/qualified bidders

Interested parties may view and download the tender document containing the detailed terms & conditions from the website <http://eprocure.gov.in/eprocure/app>

**(The bids have to be submitted online in electronic form on <http://www.eprocure.gov.in> only. No physical bids will be accepted.)**

## **INSTRUCTIONS FOR ONLINE BID SUBMISSION**

The bidders are required to submit soft copies of their bids electronically on the Central Public Procurement (CPP) Portal <http://eprocure.gov.in/eprocure/app>, using valid Digital Signature Certificates. The instructions given below are meant to assist the bidders in registering on the CPP Portal, prepare their bids in accordance with the requirements and submitting their bids online on the CPP Portal.

### **REGISTRATION:**

- (i) Bidders are required to enroll on the e-Procurement module of the Central Public Procurement Portal ([URL:https://eprocure.gov.in/eprocure/app](https://eprocure.gov.in/eprocure/app)) by clicking on the link "Online Bidder Enrolment" option available on the home page. **Enrolment on the CPP Portal is free of charge.**
- (ii) During enrolment/ registration, the bidders should provide the correct/true information including valid email-id & mobile no. All the correspondence shall be made directly with the contractors/ bidders through email-id provided.
- (iii) As part of the enrolment process, the bidders will be required to choose a unique username and assign a password for their accounts.
- (iv) For e-tendering possession of valid Digital Signature Certificate (Class II or Class III Certificates with signing key usage) is mandatory which can be obtained from SIFY / nCode/ eMudra or any Certifying Authority recognized by CCA India on eToken/ SmartCard.
- (v) Upon enrolment on CPP Portal for e-tendering, the bidders shall register their valid Digital Signature Certificate with their profile.
- (vi) Only one valid DSC should be registered by a bidder. Bidders are responsible to ensure that they do not lend their DSCs to others which may lead to misuse and should ensure safety of the same.
- (vii) Bidders can then log into the site through the secured login by entering their user ID/ password and the password of the DSC/eToken.

### **SEARCHING FOR TENDER DOCUMENTS:**

- (i) There are various search options built in the CPP Portal to facilitate bidders to search active tenders by several parameters. These parameters could include Tender ID, organization name, location, date, value, etc. There is also an option of advanced search for tenders, wherein the bidders may combine a number of search parameters such as organization name, form of contract, location, date, other keywords, etc., to search for a tender published on the CPP Portal.
- (ii) Once the bidders have selected the tenders they are interested in, they may download the required documents / tender schedules. These tenders can be moved to the respective 'My Tenders' folder. This would enable the CPP Portal to intimate the bidders through SMS / e-mail in case there is any corrigendum issued to the tender document.
- (iii) The bidder should make a note of the unique Tender ID assigned to each tender; in case they want to obtain any clarification / help from the Helpdesk.

### **PREPARATION OF BIDS:**

- (i) For preparation of bid, Bidders shall search the tender from published tender list available on site and download the complete tender document and should take into account corrigendum if any published before submitting their bids.
- (ii) After selecting the tender document same shall be moved to the 'My favorite' folder of bidders

account from where bidder can view all the details of the tender document.

- (iii) Bidder shall go through the tender document carefully to understand the documents required to be submitted as part of the bid. Bidders shall note the number of covers in which the bid documents have to be submitted, the number of documents – including the names and content of each of the document that need to be submitted. Any deviations from these may lead to rejection of the bid.
- (iv) Any pre-bid clarifications if required, then same may be obtained online through the tender site, or through the contact details given in the tender document.
- (v) Bidders should get ready in advance the bid documents in the required format (PDF/xls/rar/dwf/jpg formats) to be submitted as indicated in the tender document/schedule. **Bid documents may be scanned with 100 dpi with black and white option which helps in reducing size of the scanned document.**
- (vi) Bidders can update well in advance, the documents such as experience certificates, annual report, PAN, EPF & other details etc., under “My Space/ Other Important Document” option, which can be submitted as per tender requirements. This will facilitate the bid submission process faster by reducing upload time of bids.

#### **SUBMISSION OF BIDS:**

- (i) Bidder should log into the site well in advance for bid submission so that he/ she upload the bid in time i.e. on or before the bid submission time. Bidder will be responsible for any delay.
- (ii) Bidder should prepare the EMD if any as per the instructions specified in the NIT/ tender document. The details of the DD/BC/BG/ others physically sent, should tally with the details available in the scanned copy and the data entered during bid submission time. Otherwise the uploaded bid will be rejected.
- (iii) While submitting the bids online, the bidder shall read the terms & conditions (of CPP portal) and accepts the same in order to proceed further to submit their bid.
- (iv) Bidders shall select the payment option as offline to pay the EMD if applicable and enter details of the DD/BC/BG/others.
- (v) Bidder shall digitally sign and upload the required bid documents one by one as indicated in the tender document.
- (vi) Bidders shall note that the very act of using DSC for downloading the tender document and uploading their offers is deemed to be a confirmation that they have read all sections and pages of the tender document without any exception and have understood the complete tender document and are clear about the requirements of the tender document.
- (vii) Bid documents may be scanned with 100 dpi with black and white option, which helps in reducing size of the scanned document. For the file size of less than 1 MB, the transaction uploading time will be very fast.
- (viii) If price quotes are required in XLS format, utmost care shall be taken for uploading Schedule of quantities & Prices and any change/ modification of the price schedule shall render it unfit for bidding.
  - a. Bidders shall download the Schedule of Quantities & Prices i.e. Schedule-A, in XLS format and save it without changing the name of the file. Bidder shall quote their rate in figures in the appropriate cells. Thereafter, save and upload the file in financial bid cover (Price bid) only.
- (ix) If the template of Schedule of Quantities & Prices file is found to be modified/corrupted in the eventuality by the bidder, the bid will be rejected and further dealt as per provision of clause no

23.0 of ITB including forfeiture of EMD if submitted.

- (x) The bidders are cautioned that uploading of financial bid elsewhere i.e. other than in cover 2 will result in rejection of the tender.
- (xi) Bidders shall submit their bids through online e-tendering system to the Tender Inviting Authority (TIA) well before the bid submission end date & time (as per Server System Clock). **The TIA will not be held responsible for any sort of delay or the difficulties faced during the submission of bids online by the bidders at the eleventh hour.**
- (xii) After the bid submission (i.e. after Clicking “Freeze Bid Submission” in the portal), the bidders shall **take print out of system generated acknowledgement** number and keep it as a record of evidence for online submission of bid, which will also act as an entry pass to participate in the bid opening.
- (xiii) Bidders should follow the server time being displayed on bidder’s dashboard at the top of the tender site, which shall be considered valid for all actions of requesting, bid submission, bid opening etc., in the e- tender system.
- (xiv) All the documents being submitted by the bidders would be encrypted using PKI (Public Key Infrastructure) encryption techniques to ensure the secrecy of the data. The data entered cannot be viewed by unauthorized persons until the time of bid opening. The confidentiality of the bids is maintained using the secured Socket Layer 128-bit encryption technology.

#### **ASSISTANCE TO BIDDERS:**

- (i) Any queries relating to the tender document and the terms and conditions contained therein should be addressed to the Tender Inviting Authority for a tender or the relevant contract person indicated in the tender. The email for the helpdesk is [dbalaji@iitk.ac.in](mailto:dbalaji@iitk.ac.in)
- (ii) Any queries relating to the process of online bid submission or queries relating to CPP Portal in general may be directed to the 24X7 CPP Portal Helpdesk. The 24 x 7 Help Desk Number 0120-4200462, 0120-4001002 and 0120-4001005. The helpdesk email id is [support-eproc@nic.in](mailto:support-eproc@nic.in)

## INSTRUCTION FOR e-PROCUREMENT

### PREPARATION AND SUBMISSION OF BIDS:

- (i) The detailed tender documents may be downloaded from <http://eprocure.gov.in/eprocure/app> till the last date of submission of tender. The tender may be submitted online through CPP Portal <http://eprocure.gov.in/eprocure/app>
- (ii) The bidder should submit the bid online in two parts viz. Technical Bid and Financial Bid. Technical Bid should be upload online in cover 1 and Financial Bid in “.xls” should be upload online in cover-2

### SUBMISSION OF THE BID:

All interested eligible bidders are requested to submit their bids online on CPP Portal: <http://eprocure.gov.in/eprocure/app> as per the criteria given in this document:

- a. Technical Bid should be upload online in cover-1.
- b. Financial Bid should be upload online in cover-2.

Both Technical and Financial Bid covers should be placed online on the CPP Portal (<http://eprocure.gov.in/eprocure/app>).

### TECHNICAL BID:

Signed and scanned copies of the Technical Bid documents as under must be submitted online on CPP Portal: <http://eprocure.gov.in/eprocure/app>

**List of Documents to be scanned and uploaded (Under Cover-1) within the period of bid submission:**

- (i) Scanned copy of Bank details. (Bank details of principal supplier in case of Import shipments)
- (ii) Scanned copy of work experience. All Startups (whether MSE's or otherwise), falling within the definition as per Gazette notification no. GSR 34(E) dated 16 January 2019 or as amended time to time, are exempted from meeting the qualification criteria in respect of prior experience, prior turnover subject to their meeting the quality and technical specifications. However, all other eligibility criteria shall be applicable.
- (iii) Scanned copy of certificate of GST. (GSTIN of Indian Agent in case of Import Shipments)
- (iv) Scan copy of tender acceptance letter and Tender compliance sheet.
- (v) Scanned copy of specifications or brochures (if any).
- (vi) Scanned copy of authorization letter from OEM.
- (vii) Scanned copy of other documents mentioned in tender document (if any)

**Please note that no indication of the rates/amounts be made in any of the documents submitted with the TC-BID.**

**FINANCIAL BID:**

- (i) The currency of all quoted rates shall be in multicurrency (INR/Euro/USD).
- (ii) In preparing the financial bids, bidders are expected to take into account the requirements and conditions laid down in this Tender document. The financial bids should be uploaded online as per the specified “.xls” format i.e. Price Bid Excel sheet attached as ‘.xls’ with the tender and based on the scope of work, service conditions and other terms of the Tender document. It should include all costs associated with the Terms of Reference/Scope of Work of the assignment.
- (iii) The Financial Proposal should be inclusive of all applicable taxes, duties, fees, levies, and other charges imposed under the applicable laws. The rates quoted in the Tender are inclusive of all applicable taxes, duties.

**LAST DATE FOR SUBMISSION OF TENDER:**

- (i) Online bids complete in all respects, must be submitted on or before the last date and time specified in the schedule of events.
- (ii) The IIT, Kanpur may, at its own discretion, alter/extend the last date for submission of tenders.

**BID VALIDITY:**

- (i) All the Bids must be valid for a period of 90 days from the last date of submission of the tender for execution of Contract. However, the quoted rates should be valid for the initial/ extended period of the Contract from the effective date of the Contract. No request will be considered for price revision during the original Contract period.
- (ii) A bid valid for a shorter period shall be declared as non-responsive.
- (iii) In exceptional circumstances, prior to expiry of the original time limit, the IIT may request the bidders to extend the period of validity for a specified additional period beyond the original validity of 90 days. The request and the bidders' responses shall be made in writing. The bidders, not agreeing for such extensions will be allowed to withdraw their bids without forfeiture of their Bid Security.

**MODIFICATION / SUBSTITUTION/WITHDRAWAL OF BIDS:**

- (i) No Bid shall be modified, substituted or withdrawn by the Bidder after the Bid's due Date.
- (ii) Any alteration/ modification in the Bid or additional information supplied subsequent to the Bid's due date, unless the same has been expressly sought for by the Authority, shall be disregarded.

**REJECTION OF THE BID:**

The bid submitted shall become invalid and tender fee shall not be refunded if:

- (i) The bidder is found ineligible.
- (ii) The bidder does not upload all the documents as stipulated in the bid document.

## **Tender Document**

Department of Civil Engineering  
Indian Institute of Technology Kanpur  
Kanpur (UP) 208016 India

Enquiry date: September 27, 2019

Enquiry No: IITK/CE/GI/BD/2019-20/01

Contact:

**Dr. Balaji Devaraju**

**Assistant Professor**

Department of Civil Engineering

Indian Institute of Technology Kanpur

Kanpur 208016 (UP), India

Online quotations are invited for “**Purchase of Work Station/Server computer**”.

### **Terms and Conditions:**

1. All equipment must be compatible with Indian electrical standards and codes. Engineering documentation on the physical sizes and weights of all major and minor components must be submitted.
2. Warranty & Support: Three years comprehensive on-site for hardware directly from the OEM.
3. Quotations must be valid till for 90 days.
4. IIT Kanpur is fully exempted from payment of GST on Imported Goods against our DSIR certificate.
5. IIT Kanpur is partially exempted from payment of Customs Duty (We will provide Custom Duty Exemption Certificate, CD applicable is 5.5%).
6. Tender Specific Manufacturer Authorization Form from OEM is required.
7. The Institute reserves the right of accepting or rejecting any quotations without assigning any reason thereof.
8. All prices should be both *F.O.B.* and *C.I.P.* basis. IIT Kanpur has its own freight forwarder i.e., Balmer Lawrie & Co. Ltd.
9. IIT Kanpur is authorized to procure the equipment by opening the LC. Hence, procurement through opening of LC will be the preferred choice. All relevant documents to this effect will be provided by IIT Kanpur. However, one can also quote in Indian rupees as well. Therefore, it is desirable that the quotation is provided for procurement by both these arrangements.



10. Installation by OEM is preferred.
11. Full details of the *standard* configuration of equipment along with *accessories* and *technical literature* should be provided. **The standard configuration must be accompanied by associated brochure giving the complete and clear configuration of the system offered (e.g. part no., preferably photograph of the part, number of units, accessories: wires, connectors, etc.).**
12. The vendor must provide a compliance document which should clearly specify how each technical requirement is satisfied by the system suggested by the vendor.
13. Various *optional features* with the equipment (along with their cost) should be specified.
14. The vendor is liable to update all the necessary softwares and firmwares without any additional charges under warranty period. This will be counted from the date of training (PHASE -I).
15. Customs/License/NOC from any Govt. agency is required for Wireless, Bluetooth communication, if any, will be the responsibility of the vendor. However, necessary papers will be provided by IIT Kanpur, if required.
16. The vendor must bid for the latest equipment with a certificate from the manufacture that the equipment is still under production and not outdated.
17. Before the opening of the financial bid, the supplier has to demonstrate the functionality of quoted equipment and associated software in IITK. The IITK will provide a date for the same.
18. The delivery of the equipment must be made within six weeks after establishment of LC as per institute rules.
19. **Please clearly mention the arrangements and cost of the following:**
  - i) Minimum warranty period (three years or more) for hardware.
  - ii) Minimum software maintenance period (three years or more)
  - iii) The annual maintenance contract (AMC) facility or provision of extended warranty and provide details of other terms and conditions, if any.
  - iv) **Details of after-sales service (a) how will the services be provided**, details of in-house facilities for the same, turn-around time with acceptable solution, availability of spare parts and their warranty and stand-by system.
20. **Training:** Provision of training of highest standards is one of the primary requirements in this work. **Please note that a certain percentage of the cost (up to 5%) will be released by IIT-Kanpur only after certification that satisfactory training has been provided onsite and at IIT Kanpur.**

Please clearly mention the cost of such training with the following requirements:

- (i) In the PHASE-I, a minimum of five days good quality training should be provided at IIT-Kanpur to the users of the equipment which should cover the basic and the advanced concepts on the usage and data processing with the equipment. This should be followed by PHASE-II training of 3 days after 3 months.
- (ii) Please mention number of certified/qualified staff members/trainers who will conduct the training.

- (iii) One hard copy of handout and one softcopy of all training manuals should be provided, covering installation, operation, maintenance and calibration of the system, usage and the system application software at IIT Kanpur.
- (iv) The vendor should provide all operation, service and maintenance manuals (in English).

## **CRITERIA FOR QUALIFICATION**

- (a) The applicant should be an organization engaged in the related field of work. A minimum of **5 years** of experience is mandatory.
- (b) The applicant must be a profit-making organisation continuously for last three years ending March 2019.
- (c) The applicant must have an average annual turnover of Rs 75 lakhs in the previous 3 years ending March 2019.
- (d) The applicant who is barred or black listed by any Central/State Government in India or abroad will not be eligible for qualification.
- (e) Even though an applicant may satisfy the above requirements, he/she would be liable to disqualification if he/she has:
  - i. Made misleading or false representation or deliberately suppressed the information in the forms, statements and enclosures required in the prequalification document.
  - ii. Record of poor performance such as abandoning work, not properly completing the contract, or financial failures / weaknesses etc.
- (f) Persons who are individually or institutionally, in any manner, involved with the selection/ screening process of the RFP and employees of IIT Kanpur, are ineligible for applying.
- (g) **The technical bid shall be examined by the expert group of the Institute. The bidders shall be invited to make presentations before the expert group. Based on the presentations, the agencies shall be shortlisted for opening the financial bid.**

**The institute reserves the right to shortlisting of the agencies, subject to thorough verification of their credential and inspection of similar nature works carried out / in progress by them, through a Technical Committee of experts to be constituted by IIT Kanpur.**

# INDIAN INSTITUTE OF TECHNOLOGY, KANPUR

## Tender Notice

E-tender /Online bids are invited for reputed firms from eligible bidders for the work of “**PURCHASE OF WORKSTATION or SERVER COMPUTER**”.

The Demand draft for Rs.10,000/- towards Bid Security/ EMD in favour of **Registrar IIT Kanpur** must reach **Room No.WLE-115, CE Department, IIT Kanupr-208016** latest by 12:00 PM Hrs on the bid opening day i.e. **22.10.2019**

**Please note all bid related documents scanned copy is to be submitted on the online portal, only Demand draft has to physical reach the aforementioned address.**

The tender document along with other details may be downloaded from the CPP Portal:

<http://eprocure.gov.in/eprocure/app>

IIT,Kanpur reserves the right to accept or reject any or all the tenders without assigning any reasons thereof.

**Note: No Exemption Allowed**

**Sd/  
Assistant Registrar**

## TECHNICAL SPECIFICATIONS

S.No.	Component	Technical Specification	Quantity
1.	CPU	AMD EPYC Rome 7452 32 Core processor	01
2.	RAM	32GB DDR4 3200 ECC REG DIMM (256GB)	08
3.	Motherboard	<ol style="list-style-type: none"> <li>1. Expansion slots:  1 PCI-E 4.0 x32 Left Riser Slot  1 PCI-E 4.0 x16 Right Riser Slot  M.2 Interface: 2 SATA/PCI-E 3.0 x2  M.2 Form Factor: 2280, 22110  M.2 Key: M-key</li> <li>2. 2 NVMe via SlimSAS,  4 NVMe or 16 SATA3 via SlimSAS,  2 M.2,  2 SATA3</li> <li>3. 2x 10GBase-T LAN Ports via Broadcom BCM57416</li> <li>4. ASPEED AST2500 BMC graphics</li> <li>5. Up to 7 USB 3.0 ports</li> <li>6. 6x 4-pin PWM Fans &amp; Speed control</li> <li>7. WIO form factor</li> </ol>	01
4.	Chassis	<ol style="list-style-type: none"> <li>1. Form Factor 1U Rackmount</li> <li>2. Model CSE-815TS-R504WBP4</li> <li>3. 500W Redundant Power Supplies with Platinum Level High-efficiency</li> <li>4. Width 17.2" (437mm)</li> <li>5. Height 1.7" (43mm)</li> <li>6. Depth 23.5" (597mm)</li> <li>7. Gross Weight 46 lbs (20.9kg)</li> <li>8. Color Black</li> </ol>	01
5.	Storage	4TB 3.5" SATA, 6Gb/s 5400 rpm	01
		480GB NVMe SSD	01
6.	PC Health monitoring	<ol style="list-style-type: none"> <li>1. CPU  Monitors for CPU Cores, Chipset Voltages, Memory.  4+1 Phase-switching voltage regulator</li> <li>2. FAN</li> </ol>	

		<p>Fans with tachometer monitoring</p> <p>Status monitor for speed control</p> <p>Pulse Width Modulated (PWM) fan connectors</p> <p>3. Temperature</p> <p>Monitoring for CPU and chassis environment</p> <p>Thermal Control for fan connectors</p>	
7.	Drive bays	Hot-swap 3.5" SATA3 drive bays	04
8.	Backplane	SAS/SATA/NVMe HDD Backplane	01
9.	System cooling	Counter-rotating 4cm PWM fans	04
10.	Software	Linux compatible open source cluster monitoring and management software. Compilers: Free compilers, MPI; node level deployment tools etc. Open domain free software, if any must be specified.	

## HOW TO APPLY

The documents as listed below (but not limited to) should be submitted in two respective sealed envelopes, clearly marked on the envelope its contents, as given below.

### **Envelope 1:**

Demand Draft towards EMD.

### **Envelope 2:**

- a) Covering letter as well as Authority letter as per Annexure 1
- b) Affidavit for registration of firm/company and an undertaking of not being black listed as per Annexure 2
- c) The copies of valid registration/incorporation certificate of the firm(s) along with the copies of relevant documents.
- d) The *authorization certificate and propriety certificates* must be attached with the offer.
- e) The document establishing that the applicant has a sales experience of more than **five (5)** years in the related field as per Annexure 3
- f) Copy of the audited balance sheet for last three (3) financial years starting 2015 – 2016. The details be submitted as per Annexure 4.
- g) Specification compliance certificate as per Annexure 5.
- h) Income tax returns of last three (3) financial years i.e. 2015 – 2016, 2016 - 2017 and 2017 – 2018 certified by a chartered accountant.

### **Envelope 3:**

Technical proposal as per the scope of the work.

**Envelope 4:**

Financial bid: The financial bid shall be submitted as per the following format (List of maintenance protocol to be specified clearly):

**Price-bid**

Item. No.	Item Description	Unit	INR	Remark
1.	Price for the item except the maintenance cost for three years.	Lump-sum		
2.	Maintenance cost for first year (optional)	Quarterly		
3.	Maintenance cost for second year (optional)	Quarterly		
4.	Maintenance cost for third year (optional)	Quarterly		
5.	Total cost (sum of items 1 to 4)			

**Date:****Signature****Place:****Seal****Note:**

1. The terms of payments: Please define stages and amount of payments for Item No. 1.
2. No advance payment without bank guarantee of equal amount shall be admissible.
3. A performance guarantee of 5% of the awarded amount shall be deposited within 15 days of issue of purchase order in the form of bank guarantee/ FD, and shall be released only after completion of installation and six months of successful operation.
4. The financial bid in the aforementioned format should be quoted in a Letterhead of the agency and duly signed by authorized signatory.
5. The least bid shall be decided based on Item No. 5 in the price-bid

**Important note:**

1. Incorrect, incomplete, inadequate information may lead to rejection of the application. Canvassing in any form may lead to summarily rejection of application.
2. Applicants shall submit self-attested copies of certificates, work orders, appointment letters, agreements, references etc. as proof of eligibility.
3. IIT Kanpur reserves the right to reject any application without disclosing the reason.
4. IIT Kanpur also will not provide any explanation to the applicants related to the short listing and selection process. The decision of IIT Kanpur in this respect shall be final and binding on all applicants.



**TENDER ACCEPTANCE LETTER**  
**(To be given on Company Letter Head)**

Date: \_\_\_\_\_

To,

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Sub: Acceptance of Terms & Conditions of Tender.

Tender Reference No: \_\_\_\_\_

Name of Tender / Work: - \_\_\_\_\_

Dear Sir,

1. I/ We have downloaded / obtained the tender document(s) for the above mentioned 'Tender/Work' from the web site(s) namely:

\_\_\_\_\_ as per your advertisement, given in the above mentioned website(s).

2. I / We hereby certify that I / we have read the entire terms and conditions of the tender documents from Page No. \_\_\_\_\_ to \_\_\_\_\_ (including all documents like annexure(s), schedule(s), etc.), which form part of the contract agreement and I / we shall abide hereby by the terms / conditions / clauses contained therein.

3. The corrigendum(s) issued from time to time by your department/ organisation too have also been taken into consideration, while submitting this acceptance letter.

4. I / We hereby unconditionally accept the tender conditions of above mentioned tender document(s) / corrigendum(s) in its totality / entirety.

5. I / We do hereby declare that our Firm has not been blacklisted/ debarred/ terminated/ banned by any Govt. Department/Public sector undertaking.

6. I / We certify that all information furnished by our Firm is true & correct and in the event that the information is found to be incorrect/untrue or found violated, then your department/ organisation shall without giving any notice or reason therefore or summarily reject the bid or terminate the contract, without prejudice to any other rights or remedy including the forfeiture of the full said earnest money deposit absolutely.

**Yours Faithfully,**

**(Signature of the Bidder, with Official Seal)**

**Annexures**

All Annexures from 1 to 5 are to be filled, signed and executed by all the applicants. No blank is to be left empty. In case the blank is not applicable, then that is to be mentioned as "NOT APPLICABLE".

**Annexure 1**

TO BE SWORN ON A NON-JUDICIAL STAMP PAPER OF RS.100/-

**AFFADAVIT**

\*I/we .....\*Director/Proprietor/Partner of .....(mention name of organization and its complete address) do hereby solemnly affirm and declare as under:-

1. That \*I/we ..... \*am/are registered as (mention name of \*firm/company) vide Registration No..... under the provisions of ..... (Mention the name of the Act).
2. That \*I/we ..... have applied in response to the Request for Proposal-----, IITK Kanpur for engagement of agency for supply of Work station/server computer for the research purpose.

**DEPONENT VERIFICATION**

I/we ..... the above-named deponent do hereby verify that the contents of the aforesaid paragraphs 1 and 2 are true and correct to the best of \*my/our knowledge and belief and nothing is concealed therefrom.

Verified at .....(place) this ..... Day of ..... 2018

(Strike off whichever is not applicable)

**DEPONENT**

Note: Deponent will be the authorized signatory of the Applicant

**Annexure 2**

TO BE SWORN ON A NON-JUDICIAL STAMP PAPER OF RS.100/-

**AFFADAVIT**

\*I/we .....\*Director/Proprietor/Partner of .....(mention name of organization and its complete address) do hereby solemnly affirm and declare as under:-

1. That ..... (Mention name of organization) is eligible to submit the aforesaid proposal as neither the applicant has been barred and/or blacklisted by the Central Government and/or any State Government of India at any time prior to the date of submitting this affidavit.
2. That ..... (mention name of organization) or any of its constituents during the last three years has neither failed to perform on any agreement nor was expelled from any project or agreement nor any agreement terminated for any breach by the applicants or any of its constituents.
3. That an annexure attached to this affidavit gives list of all contracts of ..... (mention organization) or any of its constituents with the state / central government that are in arbitration.

**DEPONENT**

**VERIFICATION**

\*I/we ..... the above-named deponent do hereby verify that the contents of the aforesaid paragraphs 1 to 3 are true and correct to the best of \*my/our knowledge and belief and nothing is concealed therefrom.

Verified at ..... (place) this ..... Day of ..... 20.....

(Strike off whichever is not applicable)

**DEPONENT**

Note: Deponent will be the authorized signatory of the Applicant

**Annexure 3**

DETAILS OF SALES HISTORY DURING THE LAST FIVE (5) YEARS.

SIMILAR NATURE OF ASSIGNEMENT				
S.No.	Description	Work No.1	Work No. 2	Work No. 3
1	Name of work / Project and location			
2	Name & Address of Employer / Organization, Telephone no. of officer to whom reference may be made.			
3	Cost of item in Rs. Lakhs (Attach copy of Purchase Order)			
5	Stipulated date of delivery of item			
6	Actual date of delivery			
7	Litigation / arbitration pending / in progress with details *			
8	Any other information			

Dated:

Signature &amp; Seal of

Executive Sales Manager or equivalent

#### Annexure 4

#### AVERAGE ANNUAL FINANCIAL TURN OVER (GROSS) OF LAST THREE YEARS

Financial Analysis -

Details to be furnished duly supported by figures in balance sheet/profit and loss account for the last three years duly certified by the Chartered Accountant, as submitted by the applicant to the Income Tax Department (copies to be attached).

Particulars	Financial Year		
	Year 2016-17	Year 2017-18	Year 2018-19
Gross Annual turnover on construction work. (In Lakhs)			
Profit / Loss			
Certified by			

Financial arrangements for carrying out the proposed work.

The following certificates are enclosed:

Current Income Tax Clearance Certificate / Profit & Loss account

Signature of Chartered Accountant with Seal

**Annexure 5**

**SPECIFICATION COMPLIANCE CERTIFICATE**

S.No.	Specification	Complied (Yes/No)

Dated:

Signature, Designation & Seal of  
Competent Authority