



INDIAN INSTITUTE OF TECHNOLOGY KANPUR  
Finance Officer

No. FO/IITK/Office/2018-19  
Dated: 29 May 2018

Dy. Director  
IIT Kanpur

*M*  
29/5/18

**Subject: Acting Finance Officer arrangement from 31 May to 2 June 2018**

Dear Sir,

I shall be out of station on Earned Leave on 31 May and 1 June 2018 with Saturday, 2 June 2018 suffixed to my leave. Shri K K Tiwari, Registrar has kindly agreed to act as Finance Officer from 31 May to 2 June 2018.

2. Kindly approve the above proposed arrangement.

Thanking you.

*M*  
29/5/18  
Sincerely,  
(Munish Malik)  
x. 7950

Copy to:

- i. Director - for kind information pl.
- ii. Dy. Director
- iii. All Deans
- iv. Registrar
- v. Jt. Registrar (R&D)
- vi. Jt. Registrar (F&A)
- vii. Jt. Registrar (S&P)
- viii. Asst. Registrar (IA)
- ix. FO's Office