

INDIAN INSTITUTE OF TECHNOLOGY KANPUR
Finance Officer

No. FO/IITK/Office/2017-18

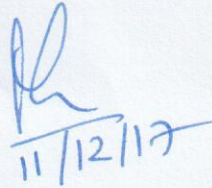
Dated: 11 December 2017

Subject: Leave Request

Due to some personal work, I am requesting casual-cum-station leave for Friday, 15 December 2017 and station leave for Saturday, 16 December 2017.

2. Shri K K Tiwari, Registrar has kindly consented to act as Finance Officer during the above period.
3. Submitted for kind approval pl.

Dy. Director


11/12/17


11/12/17
(Munish Malik)

Copy to:

- i. Director - for kind information pl.
- ii. Dy. Director
- iii. All Deans
- iv. Registrar
- v. Jt. Registrar (F&A)
- vi. Jt. Registrar (S&P)
- vii. Asst. Registrar (IA)
- viii. Sh. P K Mohanty o/o FO