

### Bid Document

Bid Details	
<b>Bid End Date/Time</b>	31-03-2022 16:00:00
<b>Bid Opening Date/Time</b>	31-03-2022 16:30:00
<b>Bid Life Cycle (From Publish Date)</b>	90 (Days)
<b>Bid Offer Validity (From End Date)</b>	70 (Days)
<b>Ministry/State Name</b>	Ministry Of Education
<b>Department Name</b>	Department Of Higher Education
<b>Organisation Name</b>	Indian Institute Of Technology Kanpur
<b>Office Name</b>	Kanpur
<b>Total Quantity</b>	1
<b>Item Category</b>	Deposit Safe (Non Tool Resistant) (Q3) ( <b>PAC Only</b> )
<b>OEM Average Turnover (Last 3 Years)</b>	2 Lakh (s)
<b>Years of Past Experience required</b>	3 Year (s)
<b>MSE Exemption for Years Of Experience and Turnover</b>	Yes
<b>Startup Exemption for Years Of Experience and Turnover</b>	Yes
<b>Document required from seller</b>	Experience Criteria,Past Performance,Certificate (Requested in ATC),OEM Authorization Certificate,OEM Annual Turnover,Additional Doc 1 (Requested in ATC) *In case any bidder is seeking exemption from Experience / Turnover Criteria, the supporting documents to prove his eligibility for exemption must be uploaded for evaluation by the buyer
<b>Past Performance</b>	70 %
<b>Bid to RA enabled</b>	No
<b>Time allowed for Technical Clarifications during technical evaluation</b>	2 Days
<b>Evaluation Method</b>	Total value wise evaluation

**EMD Detail**

Required	No
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**ePBG Detail**

Required	No
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## Splitting

Bid splitting not applied.

## MII Purchase Preference

MII Purchase Preference	No
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## MSE Purchase Preference

MSE Purchase Preference	Yes
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## Details of the Competent Authority approval for PAC

Competent Authority Approval document for PAC : [View Document](#)

Name of Competent Authority	Dr PM Mohite
Designation of Competent Authority	Professor
Office / Department / Division of Competent Authority	GATE Chairman
CA Approval Number	NA
Competent Authority Approval Date	2022-03-21 00:00:00
Brief Description of the Approval Granted by Competent Authority	As Item comes with some specific feature hence we required this under PAC T&C

1. If the bidder is a Micro or Small Enterprise as per latest definitions under MSME rules, the bidder shall be exempted from the requirement of "Bidder Turnover" criteria and "Experience Criteria". If the bidder is OEM of the offered products, it would also be exempted from the "OEM Average Turnover" criteria. In case any bidder is seeking exemption from Turnover / Experience Criteria, the supporting documents to prove his eligibility for exemption must be uploaded for evaluation by the buyer.
2. If the bidder is a Startup, the bidder shall be exempted from the requirement of "Bidder Turnover" criteria and "Experience Criteria". If the bidder is OEM of the offered products, it would also be exempted from the "OEM Average Turnover" criteria. In case any bidder is seeking exemption from Turnover / Experience Criteria, the supporting documents to prove his eligibility for exemption must be uploaded for evaluation by the buyer.
3. Experience Criteria: In respect of the filter applied for experience criteria, the Bidder or its OEM {themselves or through reseller(s)} should have regularly, manufactured and supplied same or similar Category Products to any Central / State Govt Organization / PSU / Public Listed Company for number of Financial years as indicated above in the bid document before the bid opening date. Copies of relevant contracts to be submitted along with bid in support of having supplied some quantity during each of the Financial year. In case of bunch bids, the category of primary product having highest value should meet this criterion.
4. OEM Turn Over Criteria: The minimum average annual financial turnover of the OEM of the offered product during the last three years, ending on 31st March of the previous financial year, should be as indicated in the bid document. Documentary evidence in the form of certified Audited Balance Sheets of relevant periods or a certificate from the Chartered Accountant / Cost Accountant indicating the turnover details for the relevant period shall be uploaded with the bid. In case the date of constitution / incorporation of the OEM is less than 3 year old, the average turnover in respect of the completed financial years after the date of constitution shall be taken into account for this criteria.
5. Purchase preference to Micro and Small Enterprises (MSEs): Purchase preference will be given to MSEs as defined in Public Procurement Policy for Micro and Small Enterprises (MSEs) Order, 2012 dated 23.03.2012 issued by Ministry of Micro, Small and Medium Enterprises and its subsequent Orders/Notifications issued by concerned Ministry. If the bidder wants to avail the Purchase preference, the bidder must be the manufacturer of the offered product in case of bid for supply of goods. Traders are excluded from the purview of Public Procurement Policy for Micro and Small Enterprises. In respect of bid for Services, the bidder must be the Service provider of the offered

Service. Relevant documentary evidence in this regard shall be uploaded along with the bid in respect of the offered product or service. If L-1 is not an MSE and MSE Seller (s) has/have quoted price within L-1+ 15% (Selected by Buyer) of margin of purchase preference /price band defined in relevant policy, such Seller shall be given opportunity to match L-1 price and contract will be awarded for 25%(selected by Buyer) percentage of total QUANTITY.

6. Estimated Bid Value indicated above is being declared solely for the purpose of guidance on EMD amount and for determining the Eligibility Criteria related to Turn Over, Past Performance and Project / Past Experience etc. This has no relevance or bearing on the price to be quoted by the bidders and is also not going to have any impact on bid participation. Also this is not going to be used as a criteria in determining reasonableness of quoted prices which would be determined by the buyer based on its own assessment of reasonableness and based on competitive prices received in Bid / RA process.

7. Past Performance: The Bidder or its OEM {themselves or through re-seller(s)} should have supplied same or similar Category Products for 70% of bid quantity, in at least one of the last three Financial years before the bid opening date to any Central / State Govt Organization / PSU / Public Listed Company. Copies of relevant contracts (proving supply of cumulative order quantity in any one financial year) to be submitted along with bid in support of quantity supplied in the relevant Financial year. In case of bunch bids, the category related to primary product having highest bid value should meet this criterion.

### Deposit Safe (Non Tool Resistant) ( 1 pieces ) ( Under PAC )

Make	godrejsecuritysolutions
Model	godrejcentiguard1360
Brand Type	Registered Brand

### Technical Specifications

[\\* As per GeM Category Specification](#)

Specification	Specification Name	Bid Requirement (Allowed Values)
GENERIC	<b>Configuration</b>	Protects Paper / Cash / Documents from fire
	<b>Type</b>	Fire endurance for 60 minutes (for Paper/Cash/Documents only)
	<b>Constructions</b>	Double cabinet type - cabinet inside cabinet comprising of an external cabinet and internal cabinet for body as well as door
	<b>Number of drawers</b>	1
	<b>Assembly of components</b>	By combination of bolting , welding and riveting or screwing
	<b>Welding</b>	By arc welding conforming to IS 816/Latest
	<b>Number of shelves</b>	3
	<b>Main Locking arrangement</b>	YES
	<b>Secondary locking option</b>	NO
	<b>Snap shut mechanism on door</b>	YES
	<b>Annular sealing gasket between inner body and door</b>	NO
	<b>Fire seal</b>	NO

Specification	Specification Name	Bid Requirement (Allowed Values)
	Key retention mechanism in drawers	NO
	Sensor to detect attack on safe using tools (Power hammer, Power drill or similar)	NA
	Alarm transmission from inside of safe (safe is in locked condition)	N.A
	Alarm transmission	N.A
	Minimum battery life	N.A
	Time bound health monitoring	N.A
	Encrypted communication between safe and alarm panel (at least AES-128 bit)	N.A
	Distance of Alarm panel from safe	N.A
	Method to Arm / Disarm	N.A
	Alarm panel alerts for Burglary attempt	NO
	Alarm panel alerts for Panel tempering	NO
	Wireless sensor communication using unlicensed band carrier frequencies	N.A
	Number of Telephone numbers that can be programmed to receive alarm alerts in the form of voice and / or sms	N.A
	Anti Fishing mechanism for coin slot	NO
	Snap shut mechanism for drawer	NO
	Bolt - Detent mechanism for main door	YES
MATERIAL	Material for Internal cabinet	Steel
	Material for external cabinet	Steel
	Door material	Steel
	Shelves material	Steel
	Handle material	Mild steel powder coated
	Type of main lock	Pin cylindrical lock having not less than 6 pins

Specification	Specification Name	Bid Requirement (Allowed Values)
	<b>Type of secondary lock</b>	No secondary lock
	<b>Number of locks</b>	2
	<b>Depository Drawer lock</b>	N.A
DIMENSION	<b>Inside height of safe ±10mm</b>	1360 mm
	<b>Inside Width of safe ±10mm</b>	550 mm
	<b>Inside Depth of safe ±10mm</b>	355 mm
	<b>External height of safe ±10mm</b>	1564 mm
	<b>External Width of safe ±10mm</b>	690 mm
	<b>External Depth of safe ±10mm</b>	540 mm
	<b>Inside Height of Top drawer</b>	N.A
	<b>Thickness of steel sheet (internal cabinet) (mm)</b>	1.0 - 8.0 Or higher
	<b>Thickness of steel sheet (Shelves) (mm)</b>	0.8 - 5.0 Or higher
	<b>Thickness of door slab (mm)</b>	20.0 - 20.0 Or higher
	<b>Thickness of steel sheet(external cabinet) (mm)</b>	1.0 - 10.0 Or higher
	<b>Thickness of door over bolt work (minimum)(mm)</b>	0.0 - 20.0 Or higher
	<b>Diameter of shooting bolt (minimum) (mm)</b>	0.0 - 25.0 Or higher
	<b>Depth of engagements of the bolts (9 minimum) (mm)</b>	0.0 - 20.0 Or higher
PACKING AND MARKING	<b>Packing</b>	Corrugated sheet packing
	<b>Marking</b>	N.A
	<b>Marking of key</b>	N.A
	<b>Surface Finishing</b>	N.A
WARRANTY	<b>Warranty periods</b>	1-year
CERTIFICATION	<b>Compression mechanism</b>	N.A
	<b>Test certificate to be submitted on buyer's demand</b>	YES
	<b>OEM of offered product is ISO 9001:2015 certified</b>	YES
	<b>OEM of offered product is ISO 14001:2015 certified</b>	YES

Specification	Specification Name	Bid Requirement (Allowed Values)
	<b>OEM of offered product is ISO 18001:2007 certified</b>	YES
	<b>Tested at NABL for power frequency magnetic field as per IEC : 1000 - 4 - 8</b>	NO
	<b>Tested at NABL to IS : 14505/Latest 1 hour endurance</b>	NO
	<b>Conforming to test applicable in UL 72 Class - 125 (Not as per IS)</b>	NO

**Additional Specification Parameters - Deposit Safe (Non Tool Resistant) ( 1 pieces )**

Specification Parameter Name	Bid Requirement (Allowed Values)
Type	Fire endurance for 90 minutes or more required (for Paper/Cash/Documents only)

\* Bidders offering must also comply with the additional specification parameters mentioned above.

**Consignees/Reporting Officer and Quantity**

S.No.	Consignee/Reporting Officer	Address	Quantity	Delivery Days
1	Yogesh Kanaujia	208016,Kalyanpur, Kanpur	1	21

**Buyer Added Bid Specific Terms and Conditions**

**1. Buyer Added Bid Specific ATC**

Buyer Added text based ATC clauses

**Terms and Conditions (As per GeM)**

**1. General Terms and Conditions-**

1.1 This Contract between the Seller and the Buyer, is for the supply of the Goods and/ or Services, detailed in the schedule above, in accordance with the General Terms and Conditions

(GTC) as available on the GeM portal (unless otherwise superseded by Goods / Services specific Special Terms and Conditions (STC) and/ or BID/Reverse Auction Additional Terms and Conditions (ATC), as applicable

1.2 Terms of delivery: Free Delivery at Site including loading/unloading. In respect of items requiring installation and / or commissioning and other services in the scope of supply (as indicated in respective product category specification / STC / ATC), and the cost of the same is also included in the Contract price.

1.2.1 Contracted goods should be delivered at the consignee or designated delivery location as per the working time of the buying organisation. Seller may get the same confirmed from consignee before scheduling delivery.

1.2.2 A copy of the contract should be available with the messenger / dispatching agency that delivers the Goods at consignee / delivery location (preferably pasted / attached outside the consignment / package) for easy reference and ease in delivery acceptance.

1.3 Delivery period: The Delivery Period/Time shall be essence of the Contract and delivery must be completed not later than such date(s). Any modification thereto shall be mutually agreed and incorporated in the Contract as per the provisions of the GTC.

1.4 Performance Security: If the Seller fails or neglects to observe or perform any of his obligations under the contract it shall be lawful for the Buyer to forfeit either in whole or in part, the Performance Security furnished by the Seller.

1.5 Taxes and Duties: Contract Prices are all inclusive i.e. including all taxes, duties, local levies / transportation / loading-unloading charges etc. Break up of GST shall be indicated by the Seller while raising invoice / bill on GeM. While submitting the bill / invoice Seller shall undertake that the Goods and Services Tax (GST) charged on this bill is not more than what is payable under the provision on the relevant Act or the Rules made there under and that the Goods on which GST has been charged have not been exempted under the GST Act or the Rules made there under and the charges on account of GST on these goods are correct under the provision of that Act or the rules made there under.

1.6 Octroi Duty and / or other local taxes: Contract Prices are all inclusive hence no reimbursement over and above the contract price(s) shall be allowed to seller towards payment of local taxes (such as levy of town duty, Octroi Duty, Terminal Tax and other levies of local bodies etc).

1.7 Limitation of Liability: The provisions of limitation of liability between Buyer and Seller as given in the GTC shall be applicable here.

1.8 Resolution of disputes: The provisions of DISPUTE RESOLUTION BETWEEN BUYER AND SELLER as given in the GTC shall be applicable here.

1.9 Liquidated Damages: If the Seller fails to deliver any or all of the Goods/Services within the original/re-fixed delivery period(s) specified in the contract, the Buyer will be entitled to deduct/recover the Liquidated Damages for the delay, unless covered under Force Majeure conditions aforesaid, @ 0.5% per week or part of the week of delayed period as pre-estimated damages not exceeding 10% of the contract value without any controversy/dispute of any sort whatsoever. In case, Service Level Agreement (SLA) is applicable the same shall be applicable for the Contract.

1.10 Financial Certificate:

1.10.1 The expenditure involved for this purpose has received the Sanction of the competent financial authority.

1.10.2 The funds are available under the proper head in the sanction budget allotment for the concern financial year.

1.10.3 I have been fully authorized by the department to sign the supply order or incur the liability of the Goods being ordered.

1.11 The bidder should submit a self declaration to the effect in bidder's official letter head that their agency have not been black listed by any Agency whatsoever till date.

## 2. Buyer Added Bid Specific Terms And Conditions-

2.1 Bidder financial standing: The bidder should not be under liquidation, court receivership or similar proceedings, should not be bankrupt. Bidder to upload undertaking to this effect with bid.

2.2 Bidders shall quote only those products in the bid which are not obsolete in the market and has at least 2 years residual market life i.e. the offered product shall not be declared end-of-life by the OEM before this period.

2.3 Bidders are advised to check applicable GST on their own before quoting. Buyer will not take any responsibility in this regards. GST reimbursement will be as per actuals or as per applicable rates (whichever is lower), subject to the maximum of quoted GST %.

2.4 End User Certificate: Wherever Bidders are insisting for End User Certificate from the Buyer, same shall be provided in Buyer's standard format only.

2.5 Data Sheet of the product(s) offered in the bid, are to be uploaded along with the bid documents. Buyers can match and verify the Data Sheet with the product specifications offered. In case of any unexplained mismatch of technical parameters, the bid is liable for rejection.

2.6 The buyer organization is an institution eligible for concessional rates of GST as notified by the Government of India. The goods for which bids have been invited fall under classification of GST concession and the conditions for eligibility of concession are met by the institution. A certificate to this effect will be issued by Buyer to the Seller after award of the Contract. Sellers are requested to submit their bids after accounting for the Concessional rate of GST.

Applicable Concessional rate of GST : 5%

Notification No.and date : 45/2017 (CGST) KA.NI .- 2-1823/XI-9(47)/17 (SGST), 47/2017 (IGST) dated 14/11/2017 or CDEC will be provided **(Only If Applicable)**

2.7 Supplier shall ensure that the Invoice is raised in the name of Consignee with GSTIN of Consignee only.

2.8 Upload Manufacturer authorization: Wherever Authorised Distributors are submitting the bid, Manufacturers Authorisation Form (MAF)/Certificate with OEM details such as name, designation, address, e-mail Id and Phone No. required to be furnished along with the bid.

2.9 Scope of supply (Bid price to include all cost components) : Supply Installation Testing and Commissioning of Goods

2.10 OEM Turn Over Criteria: The minimum average annual financial turnover of the OEM of the offered product during the last three years, ending on 31st March of the previous financial year, should be as indicated in the bid document. Documentary evidence in the form of certified Audited Balance Sheets of relevant periods or a certificate from the Chartered Accountant / Cost Accountant indicating the turnover details for the relevant period shall be uploaded with the bid. In case the date of constitution / incorporation of the OEM is less than 3 year old, the average turnover in respect of the completed financial years after the date of constitution shall be taken into account for this criteria. In case of bunch bids, the OEM of CATEGORY RELATED TO primary product having highest bid value should meet this criterion.

2.11 IMPORTED PRODUCTS: In case of imported products, OEM or Authorized Seller of OEM should have a registered office in India to provide after sales service support in India. The certificate to this effect should be submitted.

2.12 Availability of Service Centres: Bidder/OEM must have a Functional Service Centre in the State of each Consignee's Location in case of carry-in warranty. (Not applicable in case of goods



having on-site warranty). If service center is not already there at the time of bidding, successful bidder / OEM shall have to establish one within 30 days of award of contract. Payment shall be released only after submission of documentary evidence of having Functional Service Centre.

2.13 Dedicated /toll Free Telephone No. for Service Support : BIDDER/OEM must have Dedicated/toll Free Telephone No. for Service Support.

2.14 Escalation Matrix For Service Support : Bidder/OEM must provide Escalation Matrix of Telephone Numbers for Service Support.

2.15 Bidder's offer is liable to be rejected if they don't upload any of the certificates / documents sought in the Bid document, ATC and Corrigendum if any.

2.16 To be eligible for award of contract, Bidder / OEM must possess following Certificates / Test Reports on the date of bid opening (to be uploaded with bid): OEM or OEM Authorization.

2.17 Warranty period of the supplied products shall be as given in specifications from the date of final acceptance of goods or after completion of installation, commissioning & testing of goods (if included in the scope of supply), at consignee location. OEM Warranty certificates must be submitted by Successful Bidder at the time of delivery of Goods. The seller should guarantee the rectification of goods in case of any break down during the guarantee period. Seller should have well established Installation, Commissioning, Training, Troubleshooting and Maintenance Service group in INDIA for attending the after sales service. Details of Service Centres near consignee destinations are to be uploaded along with the bid.

2.18 NET WORTH: Net Worth of the OEM should be positive as per the last audited financial statement.

## **20. Past Project Experience**

For fulfilling the experience criteria any one of the following documents may be considered as valid proof for meeting the experience criteria:

- a. Purchase Order copy along with Invoice(s) with self-certification by the bidder that supplies against the invoices have been executed.
- b. Execution certificate by client with order value.
- c. Any other document in support of order execution like Third Party Inspection release note, etc.

## **21. Past Project Experience**

The Bidder / OEM {themselves or through reseller(s)}, should have executed project for supply and installation / commissioning of same or similar Category Products during preceding 3 financial years (i.e.current year and three previous financial years) as on opening of bid, as per following criteria:

- (i) Single order of at least 35% of estimated bid value; or
- (ii) Two orders of at least 20% each of estimated bid value; or
- (iii) Three orders of at least 15% each of estimated bid value.

Satisfactory Performance certificate issued by respective Buyer Organization for the above Orders should

be uploaded with bid. In case of bunch bids, the Category related to primary product having highest bid value should meet this criterion

### **Note:**

1-Buyer organization is an institution eligible for concessional rates of GST as notified by the Government of India - Applicable Concessional rate of GST 5.00% (GST Exemption Certificate will

be provided) CDEC\* will be provided (**Only If Applicable**)

**\*CDEC will be given only for the imported item's value which is exclusive of GST.**

2- See Additional Document attached in ATC Documents which needs to be submitted. (Mandatory)

**3-This BID is Under PAC T&C. (Brand/Make or Model & Manufacturer is Specified)**

**Additional T&C (If Any) - See Attachment in ATC For Specifications or BID related Certificates (Mandatory)**

## 2. Buyer Added Bid Specific ATC

Buyer uploaded ATC document [Click here to view the file.](#)

## Disclaimer

The additional terms and conditions have been incorporated by the Buyer after approval of the Competent Authority in Buyer Organization. Buyer organization is solely responsible for the impact of these clauses on the bidding process, its outcome and consequences thereof including any eccentricity / restriction arising in the bidding process due to these ATCs and due to modification of technical specification and / or terms and conditions governing the bid. Any clause incorporated by the Buyer such as demanding Tender Sample, incorporating any clause against the MSME policy and Preference to make in India Policy, mandating any Brand names or Foreign Certification, changing the default time period for Acceptance of material or payment timeline governed by OM of Department of Expenditure shall be null and void and would not be considered part of bid. Further any reference of conditions published on any external site or reference to external documents / clauses shall also be null and void. If any seller has any objection / grievance against these additional clauses or otherwise on any aspect of this bid, they can raise their representation against the same by using the Representation window provided in the bid details field in Seller dashboard after logging in as a seller within 4 days of bid publication on GeM. Buyer is duty bound to reply to all such representations and would not be allowed to open bids if he fails to reply to such representations.

[This Bid is also governed by the General Terms and Conditions](#)

In terms of GeM GTC clause 26 regarding Restrictions on procurement from a bidder of a country which shares a land border with India, any bidder from a country which shares a land border with India will be eligible to bid in this tender only if the bidder is registered with the Competent Authority. While participating in bid, Bidder has to undertake compliance of this and any false declaration and non-compliance of this would be a ground for immediate termination of the contract and further legal action in accordance with the laws.

**---Thank You---**