



Indian Institute of Technology Kanpur
Staff Gymkhana

Enquiry No: Sports Kit /SGYM/IITK/2016/02
Date: 8th November 2016

Request Submission of Quotation for Sports Kits.

Sealed quotations are invited from Dealers/ Distributors/ Manufacturers in single bid format (Price bid) on or before 21st November 2016 15:00hrs

Please quote your price including printing charges of **IITK Logo & small Number** in front left side and **IIT KANPUR & Big size number** at the back of the T–Shirt and small number at left thigh of the shorts size of number should be as specified in rules of respective Sport /Game.

Quotes separate rates for Partial Sublimation, Full Sublimation, Plotter Cut, Sticker A sample of all Sports Kits that you have quoted must be sent along with the quotation. The design of the Sports Kit is not of relevance; only the quality of the sample will be considered.

Enquiry No : Sports Kit /SGYM/IITK/2016/02
Opening Date : 08. 11. 2016
Closing Date : 21. 11. 2016

Preferred Brands : Shiv Naresh, Vats, TK, Reebok, Addidas and any other brand
Fabrics : T-Shirt: Dry-Fit, Dot Net, Nirmal Jalli, Netted, Blended.
Shorts : Polyester, Dorby, Mirca Etc.
Printing : Partial Sublimation, Full Sublimation, Plotter Cut, Sticker Print, Digital Print

Sports Kits all Sports: May quote Rates for the following

- 1 T- Shirt + 01 short + Socks/ Stoking (Including Name/ Excluding Name on the Back)
- 2 T- Shirt + 01 short + Socks/ Stoking (Including Name/ Excluding Name on the Back)

The specifications of Sports Kits and Consists of items are as under:

(Quantity is approximate, it may increase or decrease)

Sl. No.	Sports/ Games	Descriptions of Sports Kits	Qty.	Brand	Article / Code No.	Rate
1	Athletics (Boys) 04 items	Runner Kit: Vest– shorts, Salix, socks	08			
	Athletics (Girls) 04 items	Runner Kit: Vest high Neck – shorts, Salix, socks	07			
2	Badminton (Boys) 03 items	T-shirts, Shorts & Socks	04			
	Badminton (Girls) 03 items	T-shirts, Shorts & Socks	04			
3	Basketball (Boys) 03 items	Vest V neck – shorts & socks	10			
4	Cricket (Boys) 03 items	T-shirts (Full Sleeve), Lower & socks)	15			
5	Football (Boys) 03 items	T-Shirts, Shorts & Stocking	14			
	Goalkeeper Kit with pads 03 items	T-shirts full sleeve , shorts & stocking	01			
6	Table Tennis(Boys) 03 items	T-shirts, shorts & socks	04			
	Table Tennis (Girls) 03 items	T-Shirts, Shorts & Socks	04			
7	Tennis (Boys) 03 items	T-shirts, shorts & socks	04			
8	Volleyball (Boys) 03 items	T-Shirts (small sleeve), shorts & socks	10			
9	T-shirts (Officials) 01 item		04			
10	Cap 01 item	Dry-Fit, Dot Net, Nirmal Jalli	90			

Terms & conditions for supply of above mentioned articles are as under: -

1. Enquiry will be sent by courier / registered post / speed post and IIT Kanpur will not be liable for any kind of irregularity/ delay.
2. The quotation in a properly sealed envelope addressed to the Prof. Kantesh Balani, Chairman, Staff Gymkhana invariably giving on the envelope reference of enquiry and due date of opening.
3. The quantity mentioned in enquiry is and shall be deemed to be only approximate and will not in any manner be binding on the Institute.
4. Firms will quote separately for each **article and submit a Sample of each article which rate offered without sample quotation will not valid.**
5. The Rate offered should be free delivery to IIT Kanpur or Ex-go down in case of firms situated outside Kanpur. If items are imported then the firms should quote the price on F.O.B. basis.
6. In case of Ex-go down terms the amount of packaging, forwarding freight etc. should clearly be mentioned by percentage or lump sum amount. Current rate of tax as and other statutory levies must be mentioned.
7. The rates offered should be **including printing charges of IITK Logo & small Number** in front left side and **IIT KANPUR & Big size number** at the back of the T-Shirt and small number at left thigh of the shorts size of number should be as specified in rules of respective Sport /Game **and inclusive of sales tax and other taxes including freight charges** (if any).
8. The rates applicable should clearly be specified.
9. The delivery period should be specifically stated. Ex-stock and earlier delivery may be preferred.
10. The firms are requested to give detailed description and specification together with detailed drawings and printed leaflets and literature of the articles quoted. The name of manufacturers and country of manufacture should also be invariably be stated. In the absence of these particulars the quotation is liable for rejection.
11. Samples wherever asked for will not be paid for. These should be delivered in the office of the undersigned securely labelled and packed. In case of firms who submit the sample through railway and road transport the freight should be prepaid and R/R should be in favour of the Prof. Kantesh Balani, Chairman, Staff Gymkhana, Indian Institute of Technology, Kanpur - 208016
12. Quotation should have validity of at least till January 31, 2017 days from the date of opening.
13. The rates quoted should be in metric units; otherwise your quotation is liable to be ignored.
14. The right to reject all or any of the quotations and to split up the requirements or relax any or all of the above conditions without assigning any reason is reserved.
15. All the consignments must be securely packed and booked duly insured addressed to the Dy. Registrar(S&P).
16. Institute is exempted for payment of Excise Duty under notification No. 10/97 & partially @ 5.15% Custom Duty exemption certificate under notification 51/96 and road permit will be provided if applicable.
17. The Penalty @ 1% per week or part thereof subject to a maximum of 10% of the delivery price will be deducted from the balance payment if supply is not completed within stipulated period.
18. The Concessional Form 'C/D' have been abolished w.e.f. 01.04.2007.
19. Our standard payment terms & condition is 90% against delivery and 10% after inspection and approval.
20. Supplier should mention complete contact details such as email etc.

The Institute reserves the right of accepting or rejecting any quotations without assigning any reason thereof.

Kindly send your quotation on or before **21st November 2016, 15:00hrs** in the following Address: -

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