



Indian Institute of Technology Kanpur
Physical Education Section

Enquiry No: Welcome Kit Main Meet/IIT/PES/IISM/ 107
Date: 21st October 2016

Request submission of quotation for the items listed below: -

Quotations are invited from Dealers/ Distributors/ Manufacturers in single bid format (Price bid) for Inter IIT Sports Meet 2016 at IIT Kanpur.

Enquiry No : Welcome Kit Main Meet /IITK/ PES/IISM/ 107
Opening Date : 21.10.2016
Closing Date : 04.11.2016, 15:00hrs
Delivery details : Delivery before 25th November 2016

Detail of Items for Welcome Kit

SI .No.	Product	Company Name	Quantity	Size	Rates in INR
1	Bathing Soap	Dove	2800	75 gm.	
2	Shampoo	Dove	28000	6 ml	
3	Hand Wash	Lifebuoy	2800	100 ml	
4	Fast Cards	Good Knight	2800	10 cards	
5	Face wash	Himalaya	2800	50 ml	
6	Body lotion	Joy	2800	40 ml	
7	Toothpaste	Close Up	2800	30 gm.	
8	Hair Oil	Bajaj Almond Drop	2800	20 ml	
9	Washing powder	Surf Excel	14000	15 gm.	
10	Match Box	-	1500	40 matchsticks	
11	Skin Jelly	Vaseline	2800	7 gm.	

Note: - A welcome kit carrying bag should be needed to carry welcome kits.

Terms & conditions for supply of above mentioned articles are as under: -

1. Enquiry will be sent by courier / registered post / speed post and IIT Kanpur will not be liable for any kind of irregularity/ delay.
2. The quotation in a properly sealed envelope addressed to the Dr. N R Patra, Chairman, SPEC invariably giving on the envelope reference of enquiry and due date of opening.
3. The quantity mentioned in enquiry is and shall be deemed to be only approximate and will not in any manner be binding on the Institute.
4. **The firm will quote separately for each item stated as above along with a sample.**
5. The rates applicable should clearly be specified.
6. The delivery period should be specifically stated. Ex-stock and earlier delivery may be preferred.

7. The firms are requested to give detailed description and specification together with detailed drawings and printed leaflets and literature of the articles quoted. The name of manufacturers and country of manufacture should also be invariably be stated. In the absence of these particulars the quotation is liable for rejection.
8. Samples wherever asked for will not be paid for. These should be delivered in the office of the undersigned securely labelled and packed. In case of firms who submit the sample through railway and road transport the freight should be prepaid and R/R should be in favour of the Prof. N R Patra, Convenor, IISM, Physical Education Section, Indian Institute of Technology, Kanpur - 208016
9. Quotation should have validity of at least till January 31, 2017 days from the date of opening.
10. The rates quoted should be in metric units; otherwise your quotation is liable to be ignored.
11. The right to reject all or any of the quotations and to split up the requirements or relax any or all of the above conditions without assigning any reason is reserved.
12. All the consignments must be securely packed and booked duly insured addressed to the Dy. Registrar(S&P).
13. The Penalty @ 1% per week or part thereof subject to a maximum of 10% of the delivery price will be deducted from the balance payment if supply is not completed within stipulated period.
14. The Concessional Form 'C/D' have been abolished w.e.f. 01.04.2007.
15. Our standard payment terms & condition is 90% against delivery and 10% after inspection and approval.
16. Supplier should mention complete contact details such as email and contact number etc.
17. The Institute reserves the right of accepting or rejecting any quotations without assigning any reason thereof.

Send your quotation/offer in a sealed envelope vide **Enquiry No : Welcome Kit Main Meet/IITK/PES/IISM/ 107** at the following address before **04th November 2016, 15:00hrs.**

Prof. N R Patra
Convener, IISM 2016
Physical Education Section
Indian Institute of Technology Kanpur
Kanpur, Uttar Pradesh, PIN 208 016
India
Tel.: +91 512-2597623; 0512-6794703
E- mail: nrpatra@iitk.ac.in